

WILLS INSTRUCTION FORM

Names and Details - Clients

if a single will complete as appropriate

if a couple and or Husband / or Wife complete as applicable for instructions for joint wills

Full Name:

Address:

Phone No mobile:

Occupation:

Full Name:

Address:

Phone No mobile:

Occupation:

Details of Proposed Executor/s

We recommend appointing 2 executors

Full Name:

Address:

Relationship:

Full Name:

Address:

Relationship:

Details of Guardians (if applicable for infant children)

Name:

Address:

Division of Estate

*Beneficiaries - detail full names, relationship (if any) to you, address and occupation etc.
and detail assets to be given to who and or in what shares*

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Special Gifts / Clauses / Provisions

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Special Assets & Trusts

please detail any trusts and companies you control or have interests in and give us copies of any trust deeds and set out all business interests (company shareholdings, business partnerships etc)

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Details for Enduring Powers of Attorney (if required and or requested)

It is generally recommended that you appoint each other and in event of your deaths then the executors be appointed as the attorneys

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Costs Basic Wills

For single Will (if one only) \$500 plus GST

If 2 Wills (husband and wife) \$800 plus GST (total cost for both)

Complex Wills

For Wills involving family trusts add an additional \$500 but this is subject to complexity and we will advise you before proceeding

Enduring Powers of Attorney \$250 plus GST (if only one person)

if requested in conjunction \$400 plus GST (total cost if two persons - for both)

Complete and send to Mark Kurtze by email

mark.kurtze@lawsoft.com.au